

**Mrs. Sabeen Arif, Pakistan**

**National Administrator, Pakistan**

**Objectives:**

- To join dynamic organization that offers challenging opportunities to enhance my knowledge and apply it practically
- To work under the guidance of competent and committed management for the enhancement of professional expertise
- To make useful and productive contribution in an organization through skills I have learned over the years.

**Qualification:**

**DEGREE**

**INSTITUTION**

PhD (Scholar)	International Islamic University, Islamabad
LL.M	University of the Punjab, Lahore
LL.B	University of the Punjab, Lahore
B.Com	University of the Punjab, Lahore

**Publications:**

- An article with a name “Protection against Sexual Harassment – A Burning Issue” published in Journal of law and society, Vol. 45, No. 66
- 2 Articles published in Pakistan Law Journal (PLJ):  
Status of Woman in Islam  
Honour Killing – A Barbaric Custom
- An article with a name “Woman how much Liberated they are” published in “**The Nation**” Febraury 13, 2005

## Research Guidance:

<u>LLM</u>			
Sr#	Name of the Student	Title of Thesis	Year
1.	Rania Akhtar	Freedom of Speech in perspective of Media & Defamation Laws in Pakistan	2015
2.	Saira Bashir Dar	Relocation of Corporate Hazards and Poor working conditions in transnational context: Victimization in Pakistan	2015
3.	Mehwish Safdar	Analysis of the United Nations Convention against corruption 2003 in the light of the purposes of Islamic law	2015
4.	Taufeeq Javed & M. Farrukh	Implication of second Marriage on the right of hizanat	2016
5.	Farhan Safdar, Fahad Zareef & Anique Irfan	The Doctrine of Seperation of Powers An appraisal of Parliamentary syste in Pakistan	2016
6.	Hassnain Riaz, Zain Ali & Ahmed Amin	Khula in the light of current practices of Pakistani Courts	2016
7.	Sikandar Nawaz, Imran Rashid & Ali Almas	Protection against Harassment of Women at Workplace: A comparative study	2017

## Workshops & Seminars:

- Workshop on “Legal Education in Pakistan” conducted on the 28<sup>th</sup> of April 2017 at Islamic International University.
- Workshop on “Improvement of teaching methodologies & Curriculum Development” conducted on the 17<sup>th</sup> - 28<sup>th</sup> of March 2017 at United States of America.
- Workshop “Sexual Harassment at Workplace” conducted on the 5<sup>th</sup> of March 2013, at Bahria University Islamabad Campus.

## JOB ASSOCIATIONS:

- Working as Senior Assistant Professor at Bahria University Islamabad Campus, Islamabad
- Worked as Visiting Lecturer for the LLM Class at Khyber Law College, University of

Peshawar

- Worked as lecturer in Law at Frontier Law College , Peshawar
- Worked as Project coordinator in Law at Frontier Women University, Peshawar
- Delivered lecture to LLM class on “**Research Methodology**” at Khyber Law College, University of Peshawar
- Worked as lecturer in law at Punjab law college for 8 years and discharge following assignments:

**i) Delivered lectures on following subjects:**

- Moot Cases & Role Playing
- Constitution of Pakistan
- Constitutional History of Pakistan
- Law of Torts
- Contract Act
- Criminal Law
- Administrative Law
- Islamic Jurisprudence
- Legal System of Pakistan
- Introduction to Law
- Muslim Personal Law
- Negotiable Instrument Act
- Guardian & Wards Act
- Research Methodology
- Woman Rights

**ii) Performed various academic & administrative tasks like:**

- Established Moot Society at Bahria University Islamabad

- Act as Research Coordinator Bahria University, Islamabad
- Act as Incharge Law Moot Society, Bahria University, Islamabad
- Act as member Sexual Harassment Committee Bahria University Islamabad
- Act as member Disciplinary Committee Bahria University Islamabad
- Arrangement and management of annual dinner.
- Act as an examination controller
- Preparation of prospectus
- Maintenance of attendance record
- Preparation of annual calendar
- Budget preparation
- Successfully handled admissions
  - Worked with Pirzada Law Associates, a well reputed law firm, was entrusted to discharge the following assignments:
    - i) Drafting deeds and agreements for clients confronted with family disputes.
    - ii) Drafting pleadings & miscellaneous applications for filling in courts.
    - iii) Drafting recovery suits, written statements, etc. For banks/customers confronted with litigation.

#### **COMPUTER ACQUAINTANCE:**

Certificate in Dos, Windows, Microsoft Office (Winword, Excel, Power point, Front page, Html, Jawa Script) from Webworld, Lahore.

#### **MEMBERSHIPS:**

- Life Member Lahore Bar Association
- Member Punjab Bar Council
- Member Sexual Harassment Committee Bahria University Islamabad
- Member Disciplinary Committee Bahria University Islamabad

- Member Free legal Aid Society, Lahore

### **Certificates:**

- Improvement of teaching methodologies & Curriculum Development awarded by Arizona State University, USA
- Legal Education in Pakistan awarded by Islamic International University
- Law Teaching & Legal Research Skills awarded by British Council
- Certificate of Honour
- Certificate of Merit for earning Faculty Scholarship
- Talent Scholarship
- Certificate of Service – The Women Guards

### **Personal Information:**

Name: Mrs. Sabeen Arif

Place of Birth: Lahore, Pakistan

Marital Status: Married

Address: House No 352, Street # 98, E 11/1, Islamabad

Telephone #: 0336-4132764  
0333- 927 6381  
0300- 468 1979

E-mail: [sabeen@bui.edu.pk](mailto:sabeen@bui.edu.pk)  
[sabeen.buic@bahria.edu.pk](mailto:sabeen.buic@bahria.edu.pk)

Languages: English, Urdu, Punjabi

\*\*\*\*\*